

2021 Virtual ASBC Meeting

MODERATOR SCRIPT – ZOOM ETIQUETTE

[The Staff Support on your session will message you that it is time to begin. Once this occurs, please begin the session with the following script.]

MODERATOR: Hello everyone! Welcome to [INSERT YOUR SESSION NAME]. We are pleased to have you join us for the 2021 Virtual ASBC Meeting, and to take part in today's session.

In order to be considerate and respectful to everyone attending and presenting today, all attendees are muted. We will have designated time to address questions, but you may submit questions at any time during the session. To submit a question to our panelists, please enter your question in the Q&A text box.

After you have attended this session, please respond to the Session Evaluation on the meeting platform. It can be found under the Resources heading after you click into this session's detail page.

The conversation for this session can continue asynchronously on the meeting mobile app. Post in the discussion thread below the description of this session, or you can post under the abstract of the specific presenter in this session.

Should you experience any technical difficulties, please send a chat message in the chat box. A recording of this session will be posted on the meeting platform within one day.

[If your session has a sponsor] I would like to thank our session sponsor [COMPANY NAME]. [REP NAME] from [COMPANY NAME] has joined us to say a few words.

And now I'm pleased to introduce..... [continue to introduce your session, speakers and presentations.]

[At the end of the session please thank the speakers and attendees for joining and remind them to complete the session evaluation on the meeting platform.]